

MEMBERSHIP of the CAMPING & CARAVANNING CLUB is REQUIRED to book this site

THE OSIERS CAMPSITE – C & C Club Certificated Site

BOOKING REQUEST FORM (1 page of 1)

ADULT ONLY BOOKINGS



1.	Booking Name	
2.	Dates & number of nights of booking required (inclusive).	
3.	Mobile phone contact	
4.	Email address.	
5.	Home Address (inc postcode) :	
6.	Car registration number	
7.	The party comprises : Qty Adults <hr/> <i>Dog numbers on site at any one time are limited to 3. Qty dog</i> <i>Please confirm dogs are quiet and well behaved Please Tick</i>	
8.	C & C Club Membership Number <i>Membership card to be shown upon arrival.</i>	
9.	Accurate unit description (Type, Length etc – Max' 7.2m)	
10.	Ancillary equipment i.e awning, pup tent, toilet tent etc.	
11.	Electric hook-up required : Yes / No	
12.	Requirements of disabled guests :	
13.	Details of any visiting guests : Name. Number in party. Car registration. Dates/Time of arrival/departure. <i>There is an additional charge for visitors</i>	
14.	Any other information we should take into account.	

Any information you provide will not be shared with third parties.

The Osiers Campsite Policy (attached).

Please confirm that you have read and agree to comply.

Bookings will not be confirmed without this.

Please confirm here

Upon our receipt of a completed booking form we will either confirm a booking or inform you that we are unable to accommodate your requirements. Our receipt of your booking form does not automatically confirm your booking. It is not always possible/practical to accommodate requirements. Payment details will follow a booking confirmation.

Please return booking form to : Email : osierscampsite@gmail.com

The Osiers Campsite. Clay Lane, Chichester, West Sussex. PO18 8DJ.

Rev 62019

1. GENERAL

1.1 - This policy applies to ALL users of The Osiers Campsite. It is supplementary to the C & C Club member's undertaking (signed by members when joining the Club), rules for the use of certificated sites by members and the General Terms of the Club. If you have any queries about the policy, please contact The Osiers Campsite.

1.2 - We ask all users of our site to comply with our policy. If you or your party do not comply with the policy we may prohibit your use of the site or services and/or ask you to leave the site.

1.3 - It is the responsibility of parents and guardians to ensure children are supervised at all times, whilst on site. Special consideration should be given to site neighbours, other campers and the use of toilet blocks.

1.4 - The use of threatening behaviour and/or foul and abusive language will not be tolerated and will result in the offender being asked to leave the site.

1.5 - It is important for Customers to respect and protect the site by working in harmony with neighbours, the local community, the environment and by observing and respecting each other's privacy. Maintaining high standards on site is of paramount importance and members' involvement is fundamental to our success and the conservation of the countryside.

2. YOUR BOOKING

2.1 - When you are placing your booking we ask you to provide:-

2.1.1 - An accurate unit description along with any ancillary equipment you intend to use during your stay (awning, pup tent, toilet tent etc.) are required. Additional fees may apply for additional ancillary equipment.

2.1.2 - Booking name, Members in your party i.e Number and adults, children, dog etc, C & C Club membership number and a mobile phone contact (Child numbers are limited on site at any one time. This site does not accept (multiple unit) group bookings).

2.1.3 - Details of any visiting guests (members or non-members), for security purposes. Additional fees may apply.

2.1.4 - Expected time of arrival so we can plan for your visit, particularly as automated access control is in place at the site entrance.

2.1.5 - Any requirements for disabled guests so that we can discuss these with you to check for availability and that the site can meet both your needs and expectations.

2.1.6 - Any other information that you think we will need to take into account in your booking. We will try to accommodate special requests but these cannot be guaranteed.

2.2 - A backpacker is defined as a camper who arrives on site by foot, bicycle, but not any form of motorised vehicle.

3. PAYMENT

3.1 Bookings can be made by a Bacs payment. Unfortunately we cannot accept payment by cheque.

3.2 One night bookings are only taken at the discretion of the site manager/owner. 3.3 For bookings of two nights, the full cost per unit is payable at the time of booking. This is a non-refundable payment.

3.4 For bookings of three nights or more, a non-refundable deposit of the cost of two nights per unit of the total cost of the booking is payable at the time of booking. The balance of the booking fee is payable 14 days prior to arrival to site.

3.5 Bookings either a)include or b)exclude the use of facilities as agreed upon confirmation of a booking.

4. YOUR HOLIDAY

4.1 - This site is for recreational use only. Campers are not permitted to use the site as a base for running a business, carrying out work or as a main place of residence.

4.2 - At the discretion of the site manager, some Customers may stay on site in a conventional unit, whilst working in the local area.

4.3 - At the discretion of the site owner, the maximum stay allowed is 28 days. However, we reserve the right to restrict/terminate such bookings at any time should they be deemed not to be recreational.

4.4 - We want all of our Customers to enjoy their holiday. Therefore, we ask that you do not trade on site and do not tout or engage in commercial advertising or display any advertising notices on a unit (a firm's car or van with name and description on the side is acceptable).

4.5 - Please do not leave your unit unoccupied overnight during your stay.

5. THE WELCOME AND CHECK IN

5.1 - Pitches are available from 12 noon. Pitches will usually be held until 11pm of the day of arrival. Where a booking is not taken up by this time it will be considered cancelled, unless prior arrangement has been made with the site.

5.2 - Admission to the site is at the discretion of the site manager.

5.3 - On arrival please report to the site manager before pitching, unless other prior arrangements have been made with the site.

5.4 - Members must show their membership cards when requested to do so.

5.5 - In the event of poor ground conditions a pitch may not be available. Our site manager will endeavour to advise you in advance should this occur but no responsibility can be accepted if this is not possible.

5.6 - Please familiarise yourself with the site's fire regulations and fire fighting equipment and its location as soon as you arrive on site.

6. PITCHING

6.1 - The site managers will do their best to accommodate any preferences; but we cannot guarantee these due to management and safety issues.

6.2 - In terms of your pitch, please note:-

6.2.1 - For your safety, we have a "six metre rule" which means that units (excluding guy ropes) must be 6 metres apart from adjacent units in order to protect against fire (notices are displayed on site or C & C Club website);

6.2.2 - The unit (along with any ancillary equipment) must fit within the confines of your pitch whilst maintaining the 6 metre rule. If this cannot be achieved you may need to purchase an additional pitch (if available) or remove the ancillary equipment;

6.2.3 - Toilet tents may only be erected within the confines of the pitch.

6.2.4 - All loose equipment needs to be stored within the confines of your unit.

6.3 - You must ensure the mains electrical cable from the hook up point to your unit and the unit's installation are safe. All units should be protected by a residual current device (RCD). For tent campers, this should be incorporated into a purpose made mains supply unit designed for tent camping conditions.

6.3.1 - The sharing/splitting of an electrical hook-up supply between units is not permitted for safety reasons. 6.4 - You may park your vehicle(s) between units, provided that 3m clear space is left within the 6m gap. Vehicles on site should be parked at right angles to a slope where possible.

7. THE EXPERIENCE

7.1 - It is important for Customers to respect and protect the site by working in harmony with neighbours, the local community, the environment and by observing and respecting each other's privacy. Maintaining high standards on site is of paramount importance and members' involvement is fundamental to our success and the conservation of the countryside.

7.1.2 - Members must obey all instructions given by the site owner.

7.1.3 - It is the responsibility of parents and guardians to ensure children are supervised at all times, whilst on site. Special consideration should be given to site neighbours, other campers and the use of toilet blocks.

7.1.4 - If a site owner feels that a member's behaviour, or the behaviour of a member's children or pets, is causing a nuisance, the owner is permitted to ask a member to cease the behaviour or leave the site.

7.1.5 - Any damage/breakages must be paid for.

7.1.6 - The use of gas cylinders, with a greater capacity than 15kg, is not recommended on site.

7.1.7 - The use of Paraffin heaters is prohibited on site.

7.1.8 - Barbeques must be purpose built and portable, standing clear of the ground. There must be no possibility of damage to the ground. Only gas or charcoal barbeques should be used. They must not be used inside a unit.

7.1.9 – Disposable barbeques and Campfires are not permitted on this site.

7.2. Pets

7.2.1 - Pets are welcome on site but you are responsible for the behaviour of your animals. Please ensure that your animals are not allowed loose on site and are kept on a lead no longer than 2 metres.

7.2.2 - Please exercise animals in the areas provided or off site. You must ensure that your pets do not foul the site and you are responsible for cleaning up after them.

7.2.3 - Pets must not be left unattended on site, whether inside or outside a unit or vehicle.

7.2.4 - If it is deemed a pet is creating a nuisance or causing disturbance to others, you will be asked to remove them from site.

7.2.5 We do not allow on site any breed of dog listed under the Dangerous Dogs act 1991.

7.2.6 - With the exception of assistance dogs, pets are not allowed in the toilet block or other buildings.

7.3 Recreation

7.3.1 - Where recreational areas are available; Ball games, frisbee, cricket and any games that may interfere with the enjoyment of others are not allowed in the vicinity of units.

7.3.2 The following are not permitted on site;

7.3.3 The flying of model aircraft and kites.

7.3.4 The releasing of sky lanterns with naked flames is not permitted.

7.3.5 The flying of flags of any size.

7.4 Noise

7.4.1 - It is essential that Noise is kept to a minimum at all times so as not to disturb the enjoyment of others.

7.4.2 The playing of music on site which is audible to other guests is not permitted.

7.4.3 - The site is closed from 11pm to 7am.

7.4.4 - Generators may only be used at the discretion of the site manager.

7.5 Vehicles

7.5.1 - Vehicle movement on Site is prohibited between 11pm and 7am.

7.5.2 - Essential repairs can be carried out so that an unserviceable vehicle can leave site, however, general maintenance and servicing is not allowed.

7.5.3 - Discretion will be shown to allow vehicle and/or unit washing, providing it can be done discreetly in an area indicated by a holiday site team member.

7.5.4 - Drivers of vehicles, including motorcycles, must hold a full and current driving licence in order to drive on site.

7.6 Sanitation

7.6.1 - Servicing chemical toilets must only be done at a chemical disposal point, using water from that source.

7.6.2 - To avoid possible damage to sewerage systems we support the use of bio-degradable chemical fluids that do not affect the natural bacterial balance within the system.

7.6.3 - Rubbish should be recycled wherever possible. If recycling facilities are unavailable on site then the site manager can advise on the nearest recycling centre.

8. YOUR DEPARTURE

8.1 - Pitches should be vacated by 12 noon on the day of departure. If the pitch is not required immediately, Customers may stay longer subject to prior agreement with the site manager. Please ensure you leave your pitch clean and tidy on departure.

8.2 - If you leave a unit or other property at a site without paying or prior arrangement, we shall be entitled to make such arrangements as it may deem fit for the removal or storage of such property. The expense of such storage or removal shall be charged to you. If you fail to pay such an account within 14 days of an account being rendered, then we may make such further arrangements as it may deem fit to dispose of the property to reimburse itself for out-of-pocket expenses and to recover any unpaid fees due.

9. LOST PROPERTY

9.1 - All items of lost property will be retained for one calendar month. Items not claimed after this period will be donated to a local charity or church close to the site, this includes any monies. Any items that are not of use to any of the local charities will be disposed of.

9.2 - Anything where the owner is readily identifiable will be either directly returned to the owner if still on site or contacted by phone if possible. If it is not possible to contact the owner the items will be passed to the police.

9.3 - Owners are responsible for the cost of reclaiming their goods. The following items are excluded from this policy: 9.3.1 - credit or debit cards. Reported to the card issuer. The card issuer will then advise what further action is necessary. 9.3.2 - Items where there is any suspicion of danger to employees or to the public. The police will be contacted immediately in such circumstances for advice.

9.3.3 - Unclaimed perishable goods are disposed of the following morning;

9.3.4 - any item that has clearly been abandoned; or

9.3.5 - where items of property are claimed the claimant should be expected to provide a description of the items lost. The claimant must sign for all items claimed and record their full name and address.

10. QUERIES OR COMPLAINTS

10.1 - These should be made in the first instance to the site manager/owner